

學校檔號：NP2C2425T02A

掛號郵件

地址

公司名稱

執事先生：

邀請招標
承投提供「購買流動電腦裝置」

現誠邀 貴公司承投「購買流動電腦裝置」，並就附頁所列的服務要求，提出詳細投標書。倘 貴公司不擬接納部分服務條件，請於投標附表上清楚註明。

投標表格必須填具一式兩份，並放置信封內封密。信封面應清楚註明：

承投「購買流動電腦裝置」投標書

投標書須親身交回／掛號郵遞寄往九龍觀塘順天邨順安道九號寧波第二中學及註明「學校檔號：NP2C2425T02A」，並須於 2025 年 4 月 11 日中午十二時前送達上述地址。不可在信封面上顯示 貴公司的身份。逾期的投標，概不受理。 貴公司的投標書有效期為 90 天，由上述截止截標日期起計。如在該 90 天內仍未接獲訂單，則是次投標可視作落選論。

倘 貴公司未能或不擬投標，亦請盡快把投標表格寄回上述地址，並列明不擬投標的原因。

學校邀請招標承投所需服務時，會以整批形式考慮接受供應商的投標。

寧波第二中學校長

謹啟

梁超然

二零二五年三月二十七日

附件

1. 投標表格
2. 利益申報表格
3. 投標附表一（英文版）
4. 不擬投標表格
5. 回郵信封封面

承辦「購買流動電腦裝置」

學校檔號：NP2C2425T02A

學校名稱：寧波第二中學

學校地址：九龍觀塘順天邨順安道九號

學校電話：2346 7465

學校傳真：2772 3377

聯絡人：蘇俊文老師

投標公司承辦條件：

第一部分：合約條款

1. 各投標者於遞交投標表格前必須參閱有關之投標文件，逾時及傳真投標，將不會受理。
2. 投標項目不設參考價，本校不一定接納最低價格的投標書，並有權與任何投標者商議批出合約的條款。
3. 招標者在截標日期後將無損其取消此標書之權益。本校保留權利可在簽署正式合約前更改標書的內容，並且無須經投標者的同意修訂或取消。
4. 投標者的投標有效期至 2025 年 4 月 11 日下午一時正止。由截標日期起計，如 90 天內仍未接獲委聘通知，則是項投標可視作落選論。
5. 投標內各項價目，於合約期內有效。
6. 公司、公司屬下僱員及代理人，不會向學校僱員、法團校董會成員，或負責甄選承辦商的有關委員會的任何家長或學生代表提供利益(香港法例第 201 章《防止賄賂條例》所界定的「利益」)。假如公司、公司屬下僱員及代理人觸犯《防止賄賂條例》所訂明的任何罪行，校方將會取消批出的合約，而公司須為學校所蒙受的損失或損害負上法律責任。

承辦「購買流動電腦裝置」

投標表格

學校名稱及地址：寧波第二中學
九龍觀塘順天邨順安道九號

學校檔號：NP2C2425T02A

截標日期及時間：2025年4月11日 中午十二時正

第 I 部分

下方簽署人願意按照投標書上所列報價，提供由校方清楚列於招標書上的所有服務要求。校方不一定採納索價最低的投標書或任何一份投標書，並有權在投標書的有效日期內，採納某份投標書的全部或部分內容。投標書由上述截標日期起計 90 天內仍屬有效。下方簽署人亦保證其公司的商業登記及僱員補償保險均屬有效，而其公司所提供的服務不會損壞學校的校舍。

第 II 部分

《防止賄賂條例》

1. 根據《防止賄賂條例》，在學校採購過程中，如學校員工接受供應商和承辦商提供的利益，或供應商和承辦商向學校員工提供利益，均屬違法。
2. 學校員工或供應商和承辦商任何一方或雙方如有干犯上述違法行為，有關投標書將不獲考慮；即使已獲委聘，所簽訂的有關合約亦會被宣告無效。

第 III 部分

《維護國家安全》

下方簽署人確認即使報價／招標文件中有任何相反的規定，學校保留以其公司曾經、正在或有理由相信其公司曾經或正在作出可能構成或導致發生危害國家安全罪行的行為或活動為由，取消其公司資格的權利，又或為維護國家安全，或為保障香港的公眾利益、公共道德、公共秩序或公共安全，而有必要剔除其公司。

下方簽署人確認若出現下列任何一種情況，學校可以立即終止合約：

- (i) 其公司曾經或正在作出可能構成或導致發生危害國家安全罪行或不利於國家安全的行為或活動；
- (ii) 繼續僱用其公司或繼續履行合約不利於國家安全；或
- (iii) 學校合理地認為上述任何一種情況即將出現。

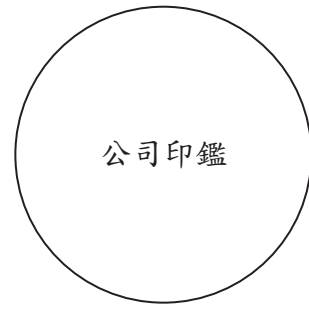
公司代表簽署： _____

職銜： _____

代表姓名(正楷)： _____

日期： 年 月 日

公司名稱： _____



承辦「購買流動電腦裝置」

利益申報表格

- I. 你有沒有與寧波第二中學(包括教職員、法團校董會及辦學團體寧波同鄉會)內任何人士有業務往來、或直接/間接利益關係(註釋 1)?

有/沒有 #

如有的話，請說明。

- II. 你的家人或親屬(註釋 2)有沒有擔任寧波第二中學的現任職位?

有/沒有 #

如有的話，請提供姓名及關係。

註釋

(註釋 1) 個人利益包括你參與經營/承包學校的各項服務等。

(註釋 2) 你的家人或你的親屬包括：

- (a) 你的配偶；
- (b) 你的父母；
- (c) 你配偶的父母；
- (d) 你的兄弟姊妹及其配偶；以及
- (e) 你或你配偶的子女及其配偶。

申報人簽署

申報人姓名

申報人職位

日期： 年 月 日

(#請刪除不適用者)

不擬承投「購買流動電腦裝置」表格

致：寧波第二中學（九龍觀塘順天邨順安道九號）

學校檔號：NP2C2425T02A

截標日期及時間：2025 年 4 月 11 日中午十二時正

下方簽署人代表本公司表示不擬承投 貴校「購買流動電腦裝置」事宜。

不擬投標原因：_____

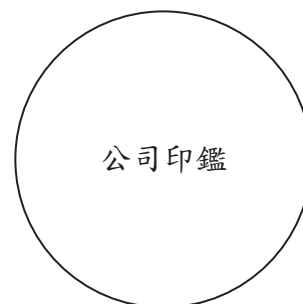
公司名稱：_____

代表姓名(正楷)：_____

職銜：_____

公司代表簽署：_____

日期： 年 月 日



學校檔號：NP2C2425T02A

截標日期：2025 年 4 月 11 日中午 12 時正

寄 九龍觀塘順天邨順安道九號
寧波第二中學
開標委員會主席收

承投「購買流動電腦裝置」投標書

(請用本頁作投標書回郵信封封面)

1. General Information

1.1 Supplier to be invited

< **Supplier XXX** > is invited to bid the supply of Mobile Computer Device, Mobile Device Management (MDM) System and basic accessories in this procurement document.

1.2 School Information

School Name: Ning Po No. 2 College

1.3 Background

The hardware equipment and software services specified in this document are required to support the Ning Po No. 2 College for the implementation of “Bring Your Own Device” (BYOD) policy in the 2024/25 school year.

2. General Requirements

2.1 We invite suppliers to submit proposals for the supply of the following mobile computer device, Mobile Device Management (MDM) System and basic accessories:

2.1.1 Items Required

Item No.	Description of Required Item	Estimated Quantity
1.	Mobile Computer Device	1~100
2.	Up to 3-year basic hardware warranty	1~100
3.	Mobile Device Management (MDM) System for managing the proposed mobile computer device	1~200
4.	Screen Shield	1~100
5.	Protective Cover	1~100
6.	Stylus Pen	1~100
7.	Detachable Keyboard	1~100

2.1.2 Subsequent Order

The contractor will be required to supply the items of Section 2.1.1 of Part 2 in the 2024/25 school year, to cater for newly joined students in BYOD classes. The offered prices set out in Price Schedule of Part 10 shall remain valid or less than the proposed prices for the period stated in Price Validity of Part 8. The school shall have full discretion to decide the quantity of the items to be procured for any subsequent orders.

2.2 The contractor shall comply with the following implementation plan:

Activity Description	Completion Date
Hardware Delivery	Within 7 weeks from the date of written order
Installation for Hardware and MDM Configurations	- ditto -

2.3 Delay of Schedule

If the contractor fails to provide any item set out in this contract which shall be ready for use in the school within 30 days after the target Completion Date specified in Section 2.2 of Part 2 - General Requirements then notwithstanding anything else contained in this contract the school shall be entitled to terminate this contract with forthwith by giving written notice to the contractor and to recover from the contractor the amount of all damages and loss suffered by the school resulting from such failure, including without limitation to any damages and loss resulting from the termination of related orders.

3. Technical Requirements of Mobile Computer Device, MDM and Basic Accessories

3.1 Mobile Computer Device (iPadOS)

Suppliers shall propose one mobile computer device that meets the requirements specified below:

Features	Requirements
Processor	<ul style="list-style-type: none"> A16 chip or above
Display	<ul style="list-style-type: none"> 11-inch (diagonal) LED backlit Multi-Touch display with IPS technology or above Supports stylus pen
Internal Storage	<ul style="list-style-type: none"> At least 128GB
Wireless Connectivity	<ul style="list-style-type: none"> Supports WLAN (802.11ax) Wi-Fi 6; Bluetooth 5.3 Technology
Camera	<ul style="list-style-type: none"> Front and rear camera Supports video recording
Audio Port	<ul style="list-style-type: none"> Stereo speaker and microphone
Others	<ul style="list-style-type: none"> Preloaded with iPadOS Operating System Bundled with all necessary cables and adaptor Basic 1-year warranty

3.5 Mobile Device Management (MDM) System

Suppliers shall propose one MDM system that meets the requirements specified below:

Features	Requirements
Administrative Console	<ul style="list-style-type: none"> Register and de-register device Display real-time device statuses, including but not limited to device serial number, battery life, connectivity and OS version Create device groups for device assignment Define standardize settings in device policy
Manage Apps	<ul style="list-style-type: none"> Automatic app installation and app un-installation Allow app installation for a batch of devices Automatic keep app up-to-date
Manage Settings	<ul style="list-style-type: none"> Enable or disable device restrictions, including but not limited to apps installation, camera, screen capture, passcode, force encrypted backup, delay software updates, auto-lock, erase data, app notifications, location tracking Allow or dis-allow app removal Show or hide apps
Security	<ul style="list-style-type: none"> Enforce minimum OS version Blacklist or whitelist applications Passcode lock Detect if device is compromised
Compatibility	<ul style="list-style-type: none"> Compatible with the proposed mobile computer device

3.6 Basic Accessories

The basic accessories to be procured and their specifications are as follows:

3.6.1 Stylus Pen

Features	<ul style="list-style-type: none">• Allow to write and draw on a touch screen
Compatibility	<ul style="list-style-type: none">• Compatible with the proposed mobile computer device

3.6.2 Detachable Keyboard

Features	<ul style="list-style-type: none">• Mechanical QWERTY Keyboard
Compatibility	<ul style="list-style-type: none">• Compatible with the proposed mobile computer device

3.6.3 Screen Shield

Features	<ul style="list-style-type: none">• Clear and anti-glare• Protect the device against scratches
Compatibility	<ul style="list-style-type: none">• Compatible with the proposed mobile computer device

3.6.4 Protective Cover

Features	<ul style="list-style-type: none">• Protect the front of the device
Compatibility	<ul style="list-style-type: none">• Compatible with the proposed mobile computer device

4. Other Requirements

- 4.1 The contractor shall set up the relevant system including all the software, licenses and hardware (if any) for provision of MDM system.
- 4.2 The contractor shall provide details of the installation test and functional test of the MDM system to ensure that all the hardware (if any) and software items are correctly installed and functioning as expected.

5. Warranty Requirements

- 5.1 The warranty period shall be up to 36 months inclusive of at least 12-month free warranty period. The warranty shall include labor and parts for the proposed mobile computer device.

6. Service Requirements

Basic installation and configuration services

The contractor is required to provide the following device registration and configuration services at no extra cost:

- 6.1 Configure school's preferred device enrollment settings;
- 6.2 Register the devices in the MDM in school for which to manage and control the devices;
- 6.3 Deploy a defined set of profiles to the devices; and
- 6.4 Deploy a defined set of school apps and other device restriction settings upon requesting by the school.

7. Document Preparation and Submission

The supplier is required to submit the following information and documents.

- 7.1 Quotations are invited for the execution of the whole of the items as described in this document. Except the item in Section 3.5[#], which can be excluded from the whole of the items. Quotations for part but not all of the items will not be considered.
- 7.2 A Statement of Compliance to provide response that the quotation complies with all requirements stated in this requirement specification.
- 7.3 Product information for Item No. 1, 2, 3, 4, 5 6, and 7 in Section 2.1.1 of Part 2, including technical and descriptive literature and catalogues. Information provided by the manufacturer shall be able to substantiate that the products offered to meet the mandatory requirement specification.
- 7.4 The supplier is required to provide a breakdown on the item costs for each of the items as set out at Section 10 - Price Schedule. Failure in complying with this requirement will render the quotation disqualified.

[#] applicable only if school requires a particular MDM system

8. Price Validity

The offered prices shall remain valid from the date of submission of proposal and thereafter for a period of 7 months from the date of acceptance of proposal.

9. Basis of Acceptance

Please note that the school has the absolute discretion to accept the whole of the items or just part of the items as listed out by items in this document.

The supplier should note that the unit price of each proposed item includes delivery and basic installation.

Enquiry

For enquiry, please contact [Mr. So Chun Man](#) of [Ning Po No. 2 College](#) at 23467465 or email to scm@np2c.edu.hk.

10. Price Schedule

Item No.	Name of Item	Brand and Description	Unit Price (HK\$)	
1.	Mobile computer device (128GB capacity)			
	Mobile computer device (256GB capacity)			
	Mobile computer device (512GB capacity)			
2.	Mobile Device Management (MDM) System for managing the proposed mobile computer device		1-year	
			2-year	
			3-year	
3.	Extend the basic hardware warranty up to 3 years		1-year	
			2-year	
			3-year	
4	Accidental damage protection /Warranty (if offered)		1-year	
			2-year	
			3-year	
5.	Screen Shield			
6.	Protective Cover			
7.	Stylus Pen			
8.	Detachable Keyboard			

Notes: The supplier is required to fill in the Brand and Description and Unit Price (HK\$).

* delete as appropriate

- END -